

**MINUTES of MEETING of OBAN COMMON GOOD FUND held in the TEAMS
on MONDAY, 23 AUGUST 2021**

Present: Councillor Elaine Robertson (Chair)

Councillor Kieron Green Councillor Sir Jamie McGrigor
Councillor Jim Lynch

Attending: Melissa Stewart, Governance Officer
Marri Malloy, Observer

1. APOLOGIES

There were no apologies received.

2. DECLARATIONS OF INTEREST

Councillor Elaine Robertson declared a non-financial interest in item 7(b) (Matters Requiring Attention of Trustees: MacDougall of Dunollie Preservation Trust) as her husband is a Director of the Trust. She remained in the meeting during this item but took no part in the discussion or decision making.

Councillor Sir Jamie McGrigor declared a non-financial interest in item 9(a) (New Applications: Argyllshire Gathering Trust) as he is a member of the Trust. He remained in the meeting but took no part in the discussion or decision making.

Marri Malloy declared a non-financial interest in item 12(a) (New Applications: C Smith/Oban Zumba Gold) as she would benefit from use of equipment should the award be made. She left the meeting and took no part in the discussion of this item of business.

3. MINUTES OF PREVIOUS MEETING - 25TH MAY 2021

The minutes of the previous meeting 25th May 2021 were approved as a correct record.

The Trustees resolved in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973, to exclude the public for the following items of business on the grounds that it was likely to involve the disclosure of exempt information as defined in Paragraphs 6 (items 5 to 9) and 6&9 (item 10) of Part 1 of Schedule 7A to the Local Government (Scotland) Act 1973.

4. APPOINTMENT OF CHURCH REPRESENTATIVE

Following the resignation of Reverend Dugald Cameron as an Observer of the Oban Common Good Fund due to his moving to the Parish of Appin, discussion took place on the potential appointment of a new Church Representative.

Decision

The Trustees agreed:

1. to record their thanks to Reverend Cameron for his valued input into the work of the Trust and wished him well for his future endeavours; and

2. having been a successful arrangement, to invited the Governance Officer to contact the various churches within the town of Oban to invite them to submit nominations for the vacant position.

(Ref: Email from Reverend Dugald Cameron, submitted)

E1 5. ACTUAL INCOME AND EXPENDITURE REPORT

A financial statement detailing the current position of investment transaction for the period 1 April 2021 to 31 July 2021 was considered.

Decision

The Trustees noted the information provided.

(Ref: Financial Statement by Simmers & Co dated 31 July 2021, submitted)

E1 6. UPDATE ON OUTSTANDING COMMITMENTS

The Governance Officer spoke to her report providing the latest update regarding grant payments approved in the financial years 2019/20 and 2020/21 which remain unpaid due to the ongoing COVID pandemic.

Decision

The Trustees noted the update and agreed:

1. to extend the period for draw down of the grant award to Lorn SWRI until 31 March 2022;
2. to extend the period for draw down of the grant award to Footprint Alba until 23 November 2021;
3. that Bid4Oban be invited to submit their end of project monitoring form following the expiry of the grant offer as at 11 August 2021; and
4. to consider the other outstanding commitments highlighted within the report at item 7 (Matters Requiring Attention of Trustees).

(Ref: Report by Governance Officer dated 16th August 2021, submitted)

E1 7. MATTERS REQUIRING ATTENTION OF TRUSTEES

(a) Oban Saints FC

The Trustees gave consideration to a request from Oban Saints Football Club to amend the scope of the project due to exceptional circumstances affecting the terms of their current grant offer.

Decision

In light of the exceptional circumstances outlined by the applicants, the Trustees unanimously agreed to award a reduced grant amount of £1200 to ensure that the applicants could continue to meet their match schedules until such time as fund raising events towards the cost of a new bus could be re-commenced following the recent easing of Covid restrictions.

(Ref: Email from Secretary of Oban Saints Football Club, submitted)

Having earlier declared an interest in the following item of business, Councillor Robertson invited Councillor McGrigor to take the chair for consideration of the request by the MacDougall of Dunollie Preservation Trust.

(b) The MacDougall of Dunollie Preservation Trust

The Trustees were invited to consider a request from the MacDougall of Dunollie Preservation Trust to extend their grant offer in light of delays encountered during the ongoing pandemic.

Decision

The Trustees unanimously agreed to extend the grant award until 31 March 2022.

(Ref: Email from the MacDougall of Dunollie Preservation Trust, submitted)

Councillor Robertson resumed the role of Chair at this point for the remainder of the meeting.

(c) Oban Pipe Band

The Trustees were invited to give consideration to a request from Oban Pipe Band to extend the period for draw down of the grant funding due to restrictions on gatherings which had only recently been relaxed.

Decision

The Trustees unanimously agreed to extend the period during which the grant funding could be drawn down until 31 March 2022.

(Ref: Email from Oban Pipe Band, submitted)

E1 8. END OF PROJECT MONITORING FORMS

(a) LiveArgyll (Oban Community Sports Hub)

The Trustees considered the terms of a letter and end of project monitoring form from LiveArgyll (Oban Community Sports Hub) which highlighted issues in delivering the full project scope due to the pandemic.

Decision

The Trustees:

1. agreed to extend the period during which the grant monies could be utilised and invited the applicant to submit a further report to their meeting in March 2022.
2. confirmed that the scope of the project was to match fund 50% of the total costs of delivering the project, that the figures quoted at this stage are below the initial projected costs and as such the Trustees will consider their contribution at the meeting in March 2022.

(Ref: Letter from Oban Community Sports Hub Officer dated 30th July 2021 and Project Monitoring Form, submitted)

(b) **Oban FM**

The Trustees were invited to consider the End of Project Monitoring Form from Oban FM.

Decision

The Trustees noted the end of project report.

(Ref: End of Project Monitoring Form, submitted)

(c) **Oban Skatepark**

The Trustees were invited to consider the End of Project Monitoring Form from Oban Skatepark.

Decision

The Trustees noted the end of project report.

(Ref: End of Project Monitoring Form, submitted)

E1 9. NEW APPLICATIONS

Councillor Sir Jamie McGrigor, having previously declared in interest, took no part in the discussion or decision in respect of the following item.

(a) **Argyllshire Gathering Trust**

The Trustees were invited to consider the application submitted by the Argyllshire Gathering Trust.

Decision

It was unanimously agreed:

1. to award the group £500 which would be released upon production of their most recent approved annual accounts; and
2. that the scrutiny of the approved accounts and decision to release the funding would be delegated to the Governance Officer, in consultation with the Chair.

(Ref: Application by Argyllshire Gathering Trust, submitted)

(b) **Camanachd Association**

The Trustees were invited to consider the application submitted by the Camanachd Association.

Decision

It was unanimously agreed to make an award of £3000 towards the project.

(Ref: Application by Camanachd Association, submitted)

(c) Oban & Ganavan Heritage

The Trustees noted that the application had been withdrawn.

The Chair advised that she would take items 10 and 11 before item 9(d) to allow Marri to take part in the discussion on these items prior to her leaving the meeting in light of her declaration of interest.

E2 10. PROVISION OF ACCOUNTANCY SERVICES

The Governance Officer spoke to her report and invited Trustees to consider the recommendation.

Decision

The Trustees unanimously agreed the recommendation within the report.

(Ref: Report by Governance Officer dated 4 August 2021, submitted)

11. DATE OF NEXT MEETING

The Trustees agreed that their next meeting would take place on Tuesday 23rd November 2021 at 10.30am.

Marri Malloy, having previously declared an interest in the following application left the meeting at this point.

12. (a) New Application: C Smith/Oban Zumba Gold

The Trustees were invited to consider an application by C Smith, who was associated with Oban Zumba Gold but was applying as an individual applicant for funding which would benefit a number of community groups.

Decision

The Trustees agreed to award £350 to C Smith.

(Ref: Application by C Smith, submitted)